



அகில இந்திய மருத்துவ அறிவியல் நிறுவனம், மதுரை
अखिल भारतीय आयुर्विज्ञान संस्थान, मदुरै

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, MADURAI

(Under PMSSY Division, Ministry of Health & Family Welfare, Government of India)

JIPMER, Puducherry – Mentor Institute

Email: aiimsmaduraiacademics@gmail.com

HOSTEL RULES

Each hosteller shall be responsible for following faithfully, the following rules:

- Student will be allotted a room in a hostel as and when available ONLY on sharing basis.
- No student shall keep any unauthorized person (male/female) in the room. If a hosteller is found to have a person in his/her room, he/she will be liable for disciplinary action including immediate suspension.
- Hostel allotment procedure will be decided by Hostel Committee as per the direction and approval of administration. Once the hostel room is allotted, no change of room will be permitted. Change of room will be permitted only in special circumstances, provided it is deemed necessary/justified by Hostel Committee and depending upon availability of rooms.
- No student should change or exchange room themselves. Unauthorized occupation of any room or exchange of room shall be treated as serious violation of disciplinary rules of the hostels.
- The hostel occupants are prohibited from writing any slogans or any writings, disfiguring, obscene drawings, on the hostel walls and rooms.
- The room of any student can be inspected at any time by the hostel committee members, warden or any authorized member from the institute staff. The inmates should keep their rooms presentable.
- The hostel occupants should not leave headquarter without prior permission of the Hostel Superintendent. Hostel occupant who leaves hostel without application and prior permission from the concerned authorities shall be deemed to be missing and their parents/guardian or even the police authorities may be intimidated.
- While leaving headquarter (during leave or vacation), the student should apply for permission in writing in advance stating the reason for leaving. The student shall mention the address of destination, phone number and expected date of return to the hostel.

Signature of Student

Signature of Parent/Guardian



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- No hosteller is allowed to shift furniture from one room to another.
 - Hostellers are responsible for cleanliness & good upkeep of rooms. Every Saturday, rooms will be inspected by faculty / Warden.
 - Any damage to room or furniture should be reported to Warden
 - No hosteller will remain absent from hostel without written permission of Warden/Faculty In charge/Provost of Hostel.
 - Every hosteller should make entry in the departure register before leaving the hostel.
 - Hostel attendants are under control of the Hostel committee/warden. No personnel are to be sent out for personal work without permission of the Hostel committee/warden.
 - Hostellers are advised not to keep valuables, excess cash or gold jewellery in the hostel. Authorities will not be responsible for any loss and no complaint will be delt by authority of institute in this regard.
 - No intoxicants / alcoholic drinks are allowed in the hostel.
 - No one is allowed to use abusive language in hostel.
 - Visiting the hospital without duty or illness is not allowed.
 - Students are not allowed to conduct meetings/strikes in hostel. In case any student is found guilty, he/she will be expelled from College & Hostel.
 - Students are not allowed to use loud music and making any kind of loud noise in hostel. In case any student is found guilty, he/she will be expelled from the Hostel or College or from Both.
 - Where a student has left the hostel, for whatever reason without clearing his dues to the hostel, the College Administration may recover the outstanding dues, the college authority can withhold the issue of Character certificate, provisional degree certificate, internship certificate till the balance of the outstanding dues is paid by the student.

Signature of Student

Signature of Parent/Guardian



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- Electric appliances like heaters, irons, TVs and electric rods are NOT allowed in room. If found guilty, the concerned Hosteller will be fined Rs.500/- per item in addition to confiscation of such item.
 - Hostel gate will be locked at 8.45 PM.
 - The room of any hosteller is liable to be inspected by the authorities including hostel committee and warden at any time of day or night.
 - No motorized two wheelers & four-wheeler vehicle are permitted for the students in campus. Students may use bicycles as transportation mode inside campus.
 - If any motorised vehicle is possessed by student, it will be confiscated by administration.
 - No student should remain in the hostel rooms during the college scheduled time-table hours unless and until they are genuinely sick.
 - The student may handover the room door key to the hostel office when any maintenance work is required in room. However, students must keep their belongings under lock & key because institute authority will not be responsible in case of any loss in such circumstances.
 - Rooms to be kept locked when not in room. Loss of things are their own risk.
 - The students should not to encourage and invite GRMC students inside our hostel.
 - Gym timings and indoor games like(TT) to be strictly followed.

Note: The Institute is just adjacent to the high way. The students are advised not to go for the cycling or walking on highway, especially after dusk, to avoid untoward incidents.

Signature of Student

Signature of Parent/Guardian



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RULES FOR VISITORS TO HOSTEL

- No male / female visitor is allowed in the rooms.
- **Visiting time will be only Saturday 2.00 PM to 6.00 PM and on Sunday from 8.00 AM to 6.00 PM on other days visitors will not be allowed to meet the students in hostel.**
- Visitors will make the entries in visitor register and will take permission from the Hostel committee/Warden to meet the student in the visitors' room only.
- Only those visitors can visit, who are authorized by parents of respective student.

RULES FOR SICK STUDENTS

- Sick students must inform the Hostel committee/Warden about the need of any special diet before 7.30 am.
- Sick leave form can be obtained from the Hostel committee/Warden after explaining the sickness to the Hostel committee/Warden. Sick leave form must be submitted to HOD after getting consultation from AIIMS, Madurai. Only consultants of AIIMS, Madurai will be competent to grant sick leave and no other medical certificate will be entertained.
- Hostel committee/Warden will visit the rooms of sick students. If there is any problem, the students can consult faculty/ class co-ordinator at any time.

RULES FOR LEAVE/OUT STATION PASS

- Student will be given the out station pass during vacations/ holidays or a leave with special request from student/ parents with submission of outstation permission letter, concerned faculty sign and submit to hostel warden to take a final permission from Hostel superintendent, AIIMS, Madurai.
- Students may avail day time outing on Sundays from 10 AM to 4 PM with the due permission from the concerned hostel committee members after recording in movement register. These students must report back to the hostel before 4PM, otherwise they will be liable for disciplinary action.

Signature of Student

Signature of Parent/Guardian



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Annexure- 1

Hostel Admission Form

Instructions:

Fill this form in BLOCK CAPITAL letters only.

Academic Year : 2024-25

Degree Type : Under Graduate

Course : MBBS

Selected Under CATEGORY: SC/ ST/ OBC/EWS/General

1. Name

2. Father's Name

3. Mother's Name

4. Gender

5. Date of Birth : Day Month Year

6. Correspondence Address

.....
.....
.....

Affix recent passport
size photograph

Signature of Student

Signature of Parent/Guardian



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Student Mobile No.

E- Mail id.....

7. Permanent Home Address

.....
.....
.....

Parent/Guardian Mobile No:

Mobile No. of Father:

Mobile No. of Mother:

Mobile No. of Guardian:

E-Mail of parent:

8. Nationality:

Religion.....

9. State of Domicile:

11. Aadhar No:

12. **Previous Medical History:** Any underlying disease like Hypertension/ Diabetes / Hemoglobinopathies Please mention if any other:

Signature of Student

Signature of Parent/Guardian



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Declaration:

- I certify that particulars given in the application are correct and if any of them is found to be incorrect, the Institution's decision shall be final and binding on me.
- I also certify that I have read all the rules and regulation given in institute's code of conduct document and will abide to all the rules and regulation. In case of any lapse in this regard, the competent authority may take due disciplinary action.

Signature of Applicant

Date:

I undertake that I have read all the rules and regulations pertaining to the admission, hostels, examination, anti-ragging given in the institute's Code of Conduct Document and my ward will abide by these rules and regulations. In case of any lapse, competent authority has full rights to take due disciplinary actions in this regard.

Signature of Parent / Guardian

Date:



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UNDERTAKING

Usage of high voltage appliances

I.....
.....S/D/o.....
.....hereby give undertaking that I will not
use high voltage consumption electric appliances (e.g., heater, AC) in the hostel.

If found to do the same, I am solely responsible for it. It will be considered as a violation of hostel rules and strict disciplinary action will be taken against me according to the rules and regulations of the institute.

Signature of student

Date:

Signature of Parent

Date:



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UNDERTAKING

Regarding damage to hostel property

I.....
.....S/D/o.....
.....

hereby give undertaking that in case of any damage to hostel property due to my direct or indirect involvement, the cost of the same will be recovered from me within ten days. I will be solely accountable for my involvement in any mischief of this kind.

Failing which, strict action will be taken by the institute authorities as per the rules of the institute.

Signature of student

Signature of Parent / Guardian

Date:

Date:



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UNDERTAKING

Regarding non usage of motorized/ powered vehicles

I.....
.....S/D/o.....
.....

hereby give undertaking that I will not possess nor use any motorized/ powered vehicle (two-wheeler/four-wheeler) during my stay at the campus of AIIMS Madurai as per the institutional norms. In case of found possession of any motorized vehicle the student will be fined (monetary and/or suspension).

No degree of leniency will be tolerated in this regard and strict action will be taken by the institute authorities for those flaying the rules.

Signature of student

Date:

Signature of Parent / Guardian

Date:



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RULES FOR STUDENT'S MESS

- Mess will be common for all hostellers under the control of the Mess Committee.
- Cooking is not allowed in hostel rooms.
- All the meals should be taken in dining room at proper timing.
- Room service of food is not allowed. No one is allowed to take any mess utensils outside the dining hall or to take meals in her own utensils.
- While coming to mess, hostellers must be properly dressed up.
- Food will be served from the serving window. No one is allowed to enter the kitchen area.
- Wastage of food, water and electricity is not allowed.
- Students are not allowed to create any kind of indiscipline in mess.
- Hostellers are required to pay mess charges to the contractor by the 5th of every month.

Mess timings:

- Breakfast :7 AM – 8.30 AM
- Lunch :12 Noon – 2.00 PM
- Dinner :7.00 PM – 8.30 PM

*Mess timings may change

I have read code and conduct & rules and regulation carefully and now I am completely aware about them and will follow them sincerely.

Signature of student

Signature of Parent / Guardian

Date:

Date: